COLLEGE OF NURSING, HONG KONG 香港護理學院

Guidelines for completing Clinical Assessor Application Form (CN25)

Section I: Personal Particulars

1. Please print all details as clearly as possible in type or black pen.
2. All legal names should be included as shown on Hong Kong Identity Card.
3. Unexpected changes in correspondence address must be communicated to the College in writing as this may slow down the application considerably.

Section II: Membership

1. All photocopies of documents and certificates must be verified with the original at the college office. Postal applications will require verification by a senior nurse manager (e.g. GM (Nursing), professional (e.g. doctor, lawyer) or person who is upstanding in the local community (e.g. JP, regional and local council members.) The person should sign each document and include his/her ID number designation and the date.
2. Please indicate if you are already a member of the College.
3. Please include membership of other nursing, non-nursing and workers societies, associations, colleges and unions.

Section III: Education

1. Possess a bachelor degree, a minimum include certificates, diplomas and degrees awarded by bona fide educational institutions.
2. If space is insufficient please ensure that you include the highest awards relevant to this application on this form.

Section IV: Academic/Professional qualifications

1. Include all courses toward nurse registration, post-registration specialist nurse qualifications (e.g. renal, critical care, anesthetics) and in-service and continuing education courses of more than six hours. Do not include attendance at conferences.
2. If space is insufficient please ensure that you include the highest awards relevant to this application on this form.

Section V: Clinical Experience

1. Include nursing grade and the title of the specialty e.g. RN, medical wards, DOM, ITU.

Section VI: Declaration

1. Any proven willful inaccuracies in this application will make accreditation null and void.

(Updated 100930)