




College of Nursing, Hong Kong

Room A&C, 13/F, Hyde centre, 221 Gloucester Road, Wanchai, Hong Kong

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College of Nursing, Hong Kong is accredited as a provider of Continuing Nursing Education by the Nursing Council of Hong Kong since 2005 & Post-registration Education in Midwifery by the Midwives Council of Hong Kong since 2006.

Certificate Course Ward Management Module II Managing Resources in Health Service

Course Code No. TC-WM-II-10-02	
Duration	14 September 2010 – 16 November 2010 (9 Tuesday evenings)
Time	6:30 pm – 9:30 pm
Objectives	 <ul style="list-style-type: none">☆ Appreciate accounting information in health services☆ Examine problems of resource allocation in health service☆ Understand budget monitoring strategies as applied to health services

Programs

Session	Date	Topic
1	14 Sep 10	Introduction to the course Concepts of resource allocation (cost center, healthcare system)
2	21 Sep 10	Facilities Planning & Evaluation of space and facilities Fiscal planning
3	28 Sep 10	Budgetary concepts: different types of budget and budgeting methods planning, Introduction to financial statements
4	05 Oct 10	Managing time in workplace Evaluating outcomes: Inventories
5	12 Oct 10	Effective control : Financial control, Auditing Workshop : critical pathways, casemix
6	19 Oct 10	Methods of effective control: Job analysis and job design
7	02 Nov 10	Care delivery models for integration and coordination of care
8	09 Nov 10	Presentations
9	16 Nov 10	Test

Entry Requirement	:	Registered Nurses, Enrolled Nurses and Midwives (Priority will be given to College members)
Venue	:	12/F, Hyde Centre, 221 Gloucester Road, Wanchai, Hong Kong
Tuition Fee	:	Member: HK\$1,800 per course HK\$230 per session* Non-member: HK\$2,200 pr course HK\$280 per session* <i>* limited places, subject to availability</i>
CNE Points	:	24 CNEs / PEMs
Language	:	Chinese with English lecture notes
Award	:	<ul style="list-style-type: none"> - Certificate of Accomplishment will be issued to participants who have attended at least 80% of the lectures and passed the assessment(s). - Certificate of Attendance will be issued to participants. CNE /PEM points will be awarded according to the number of hours attended.
Application	:	Send enrolment form and a cross cheque payable to “ College of Nursing, Hong Kong ” in person or by post to College. Course information and enrolment form can be downloaded at: www.cnhk.org.hk
Payment	:	For cancellation before the deadline of application, 10% of paid fee will be charged. No refund after the deadline. Seats are available on first come first serve basis. Only those unsuccessful applicants will receive notification and refund.
Enquiry	:	2572 9255

Deadline of Application
7 September 2010

